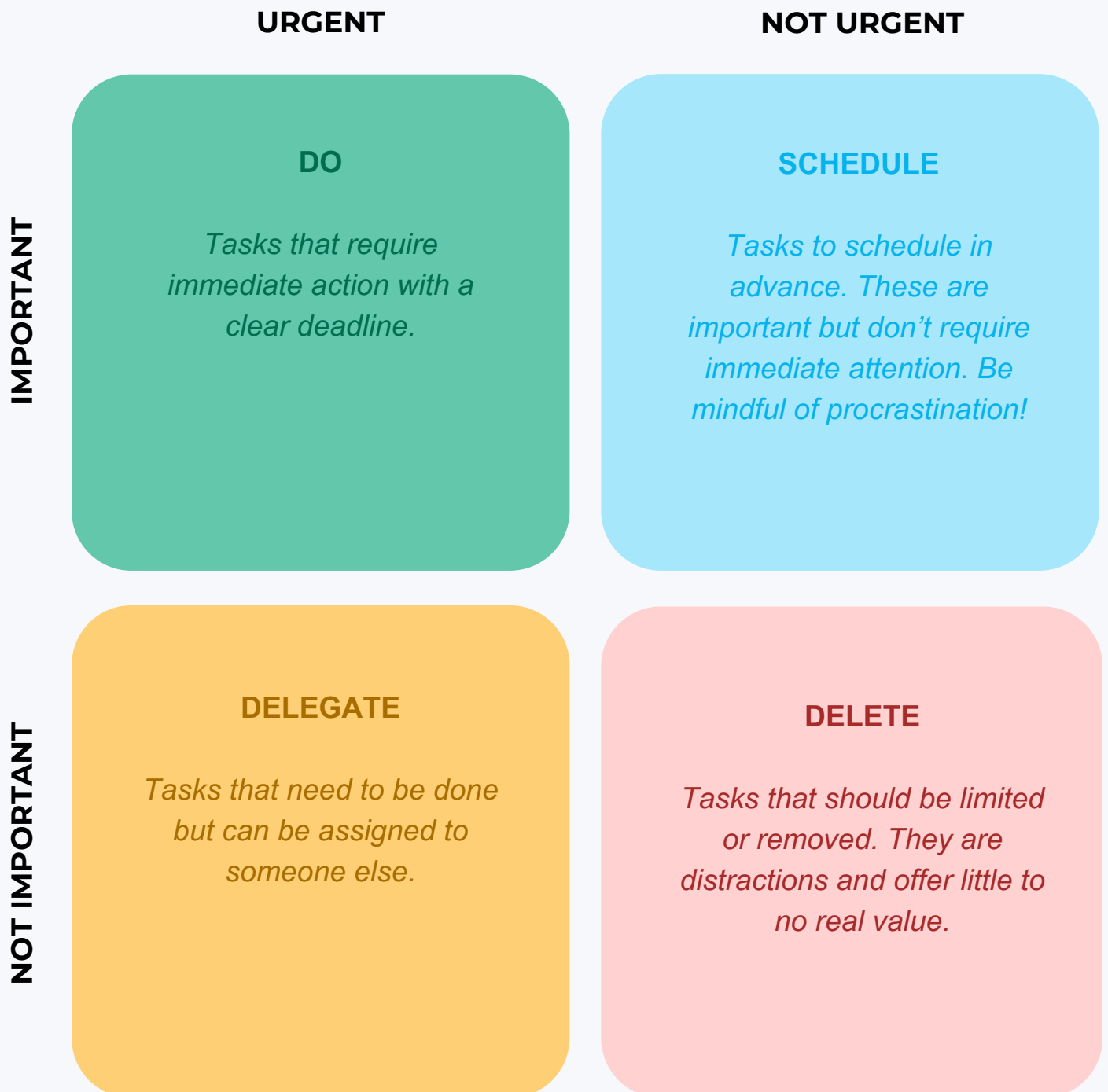


Eisenhower Matrix Template

The Eisenhower matrix is a simple yet effective time management tool that helps you prioritize tasks by urgency and importance. It allows you to organize your workload and stay focused on what matters most. Use this template to streamline your to-do list, lighten your workload and improve daily productivity.



Eisenhower Matrix Template

	URGENT	NOT URGENT
IMPORTANT	<div>DO</div> <div><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>	<div>SCHEDULE</div> <div><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>
NOT IMPORTANT	<div>DELEGATE</div> <div><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>	<div>DELETE</div> <div><input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/></div>